

**NORTH UNIT IRRIGATION DISTRICT**  
**2024 Northwest Beech Street**  
**Madras, Oregon 97741**  
**541-475-3625**

**RIGHT OF USE APPLICATION INSTRUCTION**

**A) Complete, in detail, the application information requested. The following information is necessary to complete the requested document:**

- 1) Names and contact information of applicant(s) and relationship. All persons owning the parcel underlying the federal easement must sign the agreement (e.g. John Q. and Jane E. Public, husband and wife) to assure all responsible parties are aware of their legal responsibility(ies) in the agreement.
- 2) Location of the work –
  - a) survey,
  - b) legal description,
  - c) copy of NUID plat map with crossing indicated along with GPS coordinates of crossing [to satisfy NUID].
- 3) Name of facility and width of federal interest (easement/fee title);
- 4) Work to be done - Neat and legible plans, specifications, and/or drawings must be submitted with the application. (If application is for a bridge or other type of major structure, all plans and specifications must be signed and sealed by a professional engineer, licensed by the State where the work is proposed.)

**B) Fees and associated costs:**

- 1) Currently, the initial deposit payable to Reclamation is ~~\$200~~ <sup>\$100</sup>. This initial deposit check, made out to the **Bureau of Reclamation**, must accompany the application before processing of the authorization document will begin.
  - a) Reclamation may waive fees where the applicant for a right of use is the underlying landowner and the use is for the direct benefit of the landowner.
  - b) Reclamation may waive fees where the applicant's use serves the general public, is not for profit, or there is no identifiable recipient of benefits of the use authorization. [Examples: Waive fees where utility company is doing system-wide upgrades to their power lines. Do not waive when utility is adding spur to directly benefit a new and specific subdivision.
- 2) The applicant must submit a check, payable to **Bureau of Reclamation**, in the full amount for reimbursement of additional administrative fees or land use value, less the initial deposit, prior to execution of the use authorization.

**D) Development of the right of use document will not begin until the required fees and adequate information is submitted.**

**E) Work may not proceed until right of use document is fully executed by the federal government.**

**F) Submit completed application to:** North Unit Irrigation District, address above.